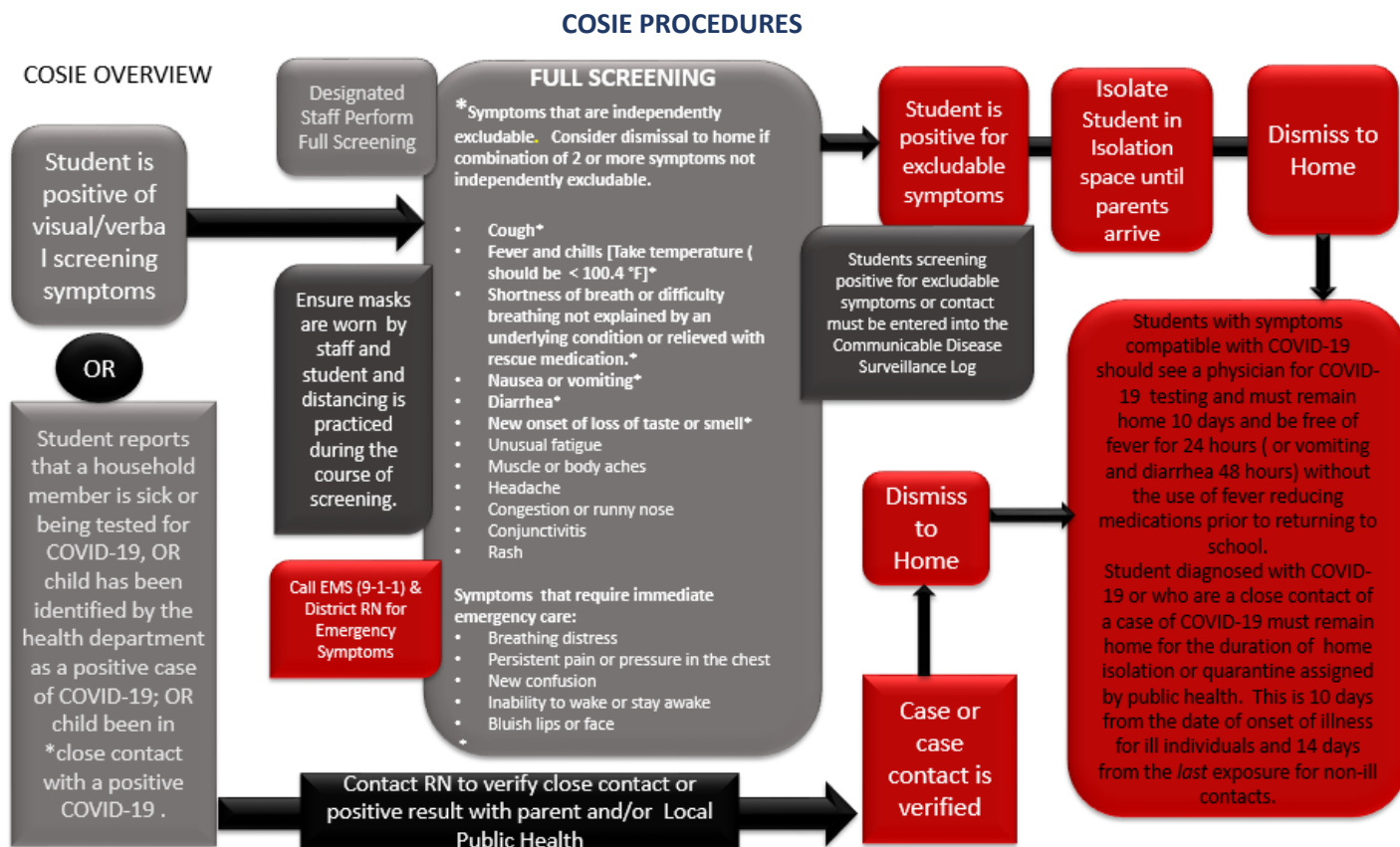


Procedures for COSIE Space Staff

The following procedures are taken from the Molalla River School District Comprehensive Communicable Disease Management Plan and outline COSIE Procedures specifically in both a visual format and step by step process.



COSIE Room procedures are categorized into two broad categories:

- Case/Case Contact
- Symptomatic Cases

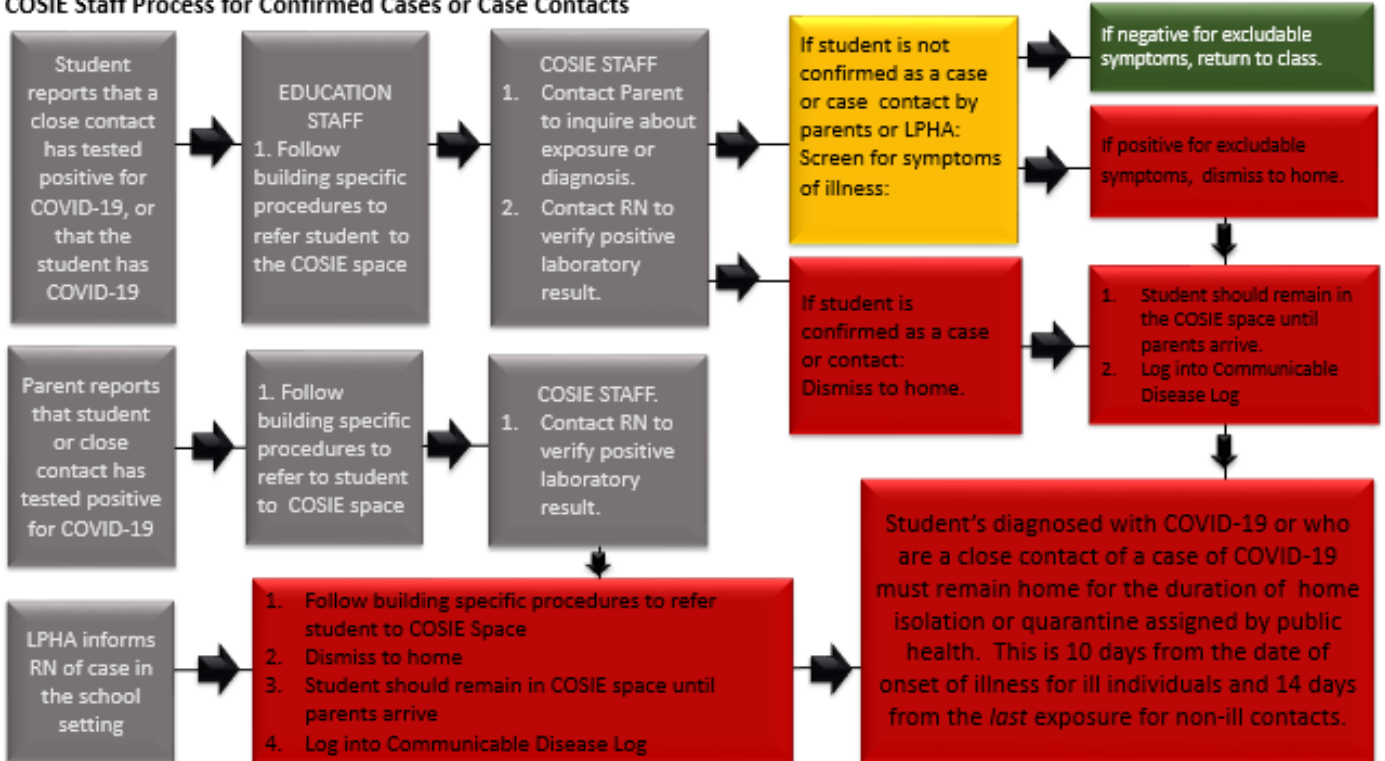
Case/Case Contact

IF A STUDENT REPORTS THEY ARE A CLOSE CONTACT OF SOMEONE WHO HAS TESTED POSITIVE FOR COVID-19:

1. Education staff will use building specific process to refer student to COSIE space.
2. COSIE staff will inquire with student to identify the possible case.

3. Depending on the student age and context of report, COSIE Staff will contact parents to inquire on report.
4. COSIE Staff will report the name and additional information of the case to the RN to confirm report with the local public health authority
 - a. The RN will contact the LPHA Communicable Disease Department to confirm lab *Note there is a delay in report confirmation when the volume is high.
 - b. The LPHA may not be able to confirm report if two identifiers(i.e. Name and Date of Birth) are not available for the reported case.
5. If the family confirms the student is a case contact, student should be dismissed to home. **Advise that close contacts must remain home for 14 days from last exposure to ill contact.**
6. If the LPHA confirms the student is a case contact, student should be dismissed to home. **Advise that close contacts must remain home for 14 days from last exposure to ill contact.**
7. Prior to dismissal, screen student for all symptoms of COVID-19 to determine potential exposures of a *presumptive case* in the school setting.
8. If neither the LPHA nor the family can confirm contact to a confirmed case, and no further investigation is advised from the RN, then the student should be returned to class if they are asymptomatic.
9. If the student is symptomatic, exclude per exclusion guidelines.
10. Provide education as applicable.

COSIE Staff Process for Confirmed Cases or Case Contacts



IF A STUDENT REPORTS THEY HAVE TESTED POSITIVE FOR COVID-19

1. Education staff will follow building specific procedures to refer student to COSIE space
2. COSIE staff will contact the family to inquire on report of diagnosis.
3. COSIE staff should make report to RN/ Clinical Consultant to confirm case with LPHA.
4. If the family/LPHA confirms the student is identified as a **confirmed case** of COVID-19:
Determine date of test and onset of symptoms.

IF...	THEN...
Date of test was more than 10 days ago, and student is <u>not</u> symptomatic	Contact Clinical Consultant, student may remain at school.
Date of test was <u>less than</u> 10 days ago	Student must be dismissed to home until 10 days has passed from the date of onset of symptoms.

5. Refer onset date and date of test to Clinical Consultant for follow up and Communication.
6. If LPHA and parent deny diagnosis of COVID-19, screen student for symptoms.
7. If student is positive for excludable symptoms, dismiss to home and isolate while awaiting parent pick up.
8. If student is negative for (diagnosis and) symptoms, return to class.



IF THE LPHA INFORMS RN OF CONFIRMED CASE

1. RN informs building staff to isolate student and contact parent.
2. Student is dismissed to home.
3. Clinical Consultant will coordinate follow up and communication with administration as needed.

Student's diagnosed with COVID-19 or who are a close contact of a case of COVID-19 must remain home for the duration of home isolation or quarantine assigned by public health. This is 10 days from the date of onset of illness for ill individuals and 14 days from the *last* exposure for non-ill contacts.

Symptomatic Students

If a student is positive for visual or verbal screening indicator on bus, at entry point or during the course of the day:

 <p>Look!</p>	<p>Visual Screening (Observational Indicators)</p> <ul style="list-style-type: none"> • Unusual Coloration (flushed or pale) • Unusual Behavior (behavior change, lethargy, unusual fatigue) • New or significant coughing • Respiratory symptoms not typical for student • Shortness of breath • Chills • Appearing ill • Vomiting • Pink Eye (conjunctivitis) • Rash 	 <p>Listen!</p>	<p>Student Complaint (Verbal Indicators)</p> <ul style="list-style-type: none"> • Nausea/Vomiting /Diarrhea • Fever/Chills • Headache • Loss of Taste or Smell • General unwell feeling • Muscle Pain • Sore Throat <ul style="list-style-type: none"> • Student reports they or a household member was recently diagnosed with COVID-19
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1. Education staff will use building specific process to refer student to space.
2. COSIE space staff performs **full screening** of ill student.

Full Screening

- Take Temperature (>100.4 is febrile)
- Ask about/Observe for:
 - Cough
 - Shortness of breath
 - Nausea/Vomiting
 - Diarrhea
 - New onset of loss of taste or smell
 - Unusual fatigue
 - Muscle pain or body aches
 - Headache
 - Congestion
 - Conjunctivitis
 - Rash
 - Other symptoms
- Ask about date of onset
- Ask about contact with a diagnosed case of COVID-19

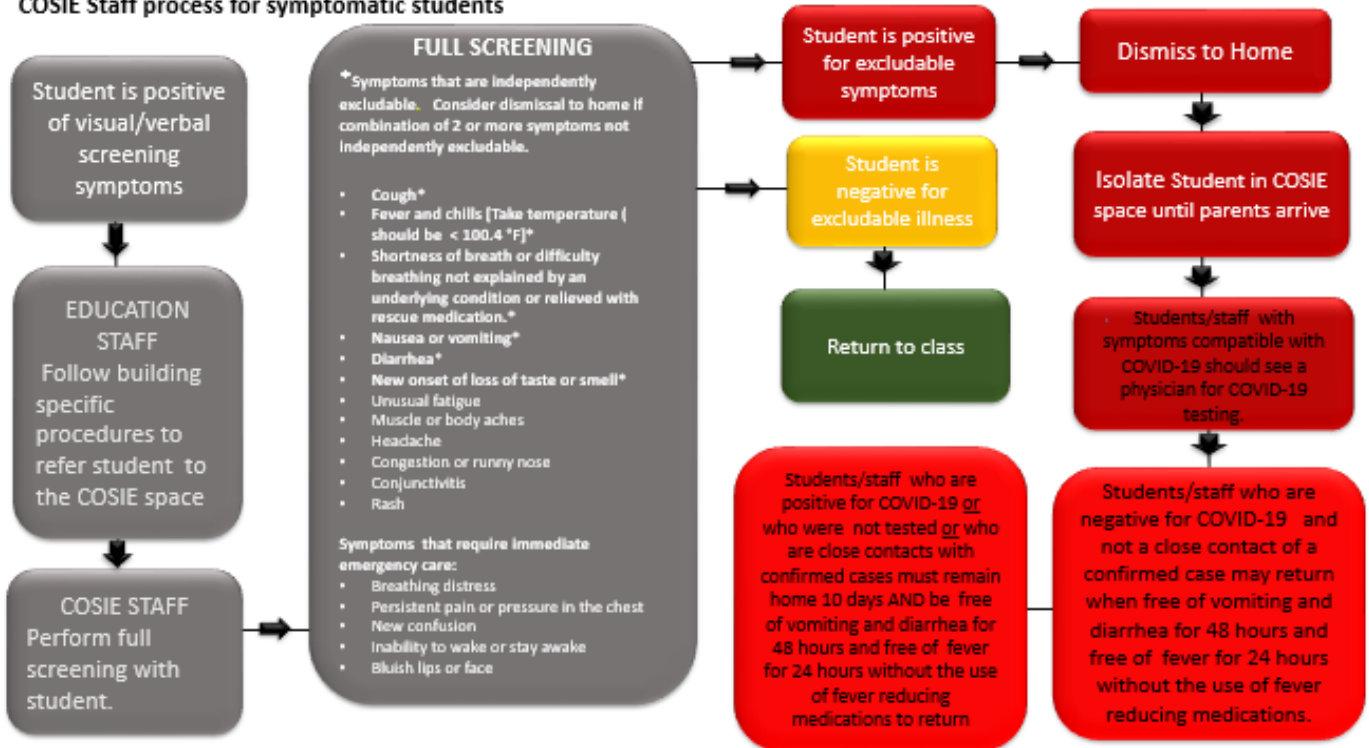
3. Identify if student has underlying health condition that may explain symptoms (i.e. asthma and shortness of breath/cough).
 - a. Follow students Individual Health Plan/Asthma Action Plan to determine if symptoms resolve.

ROUTINE EXCLUDABLE SYMPTOMS	COVID-19 SPECIFIC EXCLUDABLE SYMPTOMS
<ul style="list-style-type: none"> Fever (> 100.4°F) New Cough Diarrhea Vomiting Rash Headache with stiff neck Eyes with colored drainage Lethargy or unusual behavior change Symptoms that require more care than staff can safely provide. 	<ul style="list-style-type: none"> Fever (> 100.4°F) Cough Shortness of breath Difficulty breathing New loss of taste or smell Nausea/Vomiting/Diarrhea Or multiple minor symptoms of COVID-19(sore throat, congestion, runny nose, headache, etc.)

4. If student has excludable symptoms:
 - a. Call parents to dismiss student to home
 - b. Ensure student remains in COSIE space while awaiting parent pick up
 - c. Advise parents that:
 - Students/staff who do not have major symptoms of COVID-19 (**bold**); are negative for COVID-19; and not a close contact of a confirmed case may return when free of vomiting and diarrhea for 48 hours and free of fever for 24 hours without the use of fever reducing medications

- Students/staff who are positive for COVID-19 or who were not tested and have major symptoms of COVID (bold) or who are close contacts with confirmed cases must remain home 10 days AND be free of vomiting and diarrhea for 48 hours and free of fever for 24 hours without the use of fever reducing medications to return
 - d. Log student information into [communicable disease log](#)
 - e. Provide parent post-screening document to parents
5. If student is negative for excludable symptoms of illness, they may return to class

COSIE Staff process for symptomatic students



Students Exhibiting Signs and Symptoms Of Complication Of COVID-19

Students exhibiting signs and symptoms of COVID-19 complications such as systemic inflammation should be dismissed to home and advised to seek medical attention.

Students who present to the COSIE space in distress should be deferred to EMS (9-1-1)

Symptoms of MIS-C:

- Fever
- Abdominal pain
- Vomiting
- Diarrhea
- Neck pain
- Rash
- Bloodshot eyes
- Feeling extra tired

Be aware that not all children will have all the same symptoms.

Seek emergency care right away if the child is showing any of these **emergency warning signs of MIS-C** or other concerning signs:

- Trouble breathing
- Pain or pressure in the chest that does not go away
- New confusion
- Inability to wake or stay awake
- Bluish lips or face
- Severe abdominal pain
(CDC, 2020)

[Communicable Disease Log](#)